



Site Custodian

Hours:

Flexible based on user demand

All Staff Expectations:

1. Serve in a loving, Christian manner
2. Respect and uphold confidentiality in all matters deemed necessary
3. All duties necessary as a Badlands Ministries employee to further the ministry
4. Attend bimonthly staff meetings

Qualifications:

- 1 Must be self motivated and physically capable to clean..
- 2 Ability to keep facilities clean per yearly cleaning schedule. Also must be able to clean prior to site rentals, Badlands Ministries' retreats, and other events held at camp.

Responsible to:

Director

General Custodial Duties:

1. Work with Retreat Host and Program Director to know when groups are coming and what their needs will be while they are here.
2. Clean facilities before and after group usage.
3. Remove trash from buildings and haul to town as able.
4. Develop regular off-season cleaning schedule and follow schedule throughout year.
5. Keep inventory and stock janitorial supplies.
6. Be able to set up tables and chairs as required for events.
7. Assist in training summer staff for cleaning of facilities.
8. Anything else necessary to further the ministry.

Last Revised 2/13/2011